

North Northamptonshire Council – Job Description

Parks & Woodland Ranger

Service Area:	Assets and Environment
Reports To:	Woodland Manager
Responsible For:	N/A
Scale:	2/3

Overall Job Purpose:

To ensure woodlands, parks and open spaces under the auspice of North Northamptonshire Council are inspected and maintained to a high standard on an agreed basis.

Main Duties and Responsibilities:

(This list contains the main duties and responsibilities of the post holder but it is not an exhaustive list)

- To support the Woodland Manager on developing a 10 year Corby Woodland Management Plan
- Inspect woodlands, parks and open spaces on an agreed schedule and ensure all the necessary inspection documentation is maintained.
- Take the necessary action to isolate and report where necessary any dead, dying or dangerous trees
- Remove litter/glass where practicable, if area is heavily littered, report to environmental services.
- To support voluntary and statutory groups to develop in the long term the enhancement of the parks, play areas and open spaces.
- To assist with the planning and delivery of special/community events.
- To assist the Woodland Manager on the operational delivery of the Hazel and Thoroughsale Woods Woodland Management Plan, through the co-ordination of volunteer activities, supporting the social enterprise scheme and working collaboratively with the rest of the team.

- To attract, lead and develop volunteer groups on a number of operational duties including litter picking, coppicing, path maintenance and other maintenance operations.
- To ensure all tools and equipment, including first aid kits are used correctly, stored safely and records maintained.
- To ensure safety and security of members of the public and volunteers using and working within the parks, woodlands and open spaces
- To ensure all buildings are inspected on a regular basis set out by the Line Manager
- To support the Woodland Social Enterprise Scheme in becoming a sustainable venture
- To source potential grants and support on writing funding applications

NOTES

Some weekend and evening work to be undertaken.
Attend training for personal and professional development

Additional Information / Local Agreements attached to this post

*Ongoing training essential to maintain qualification
Post holder must be willing to travel
Post holder must hold a valid driving licence*

I have read and understood the job description and sign to accept the above terms and conditions of employment.

Employee Signature _____ Date: _____

Authorisation Signature _____ Date: _____

North Northamptonshire Council – Person Specification

The ideal candidate will be able to demonstrate the following skills, knowledge and experience

Criteria	Skills, Knowledge, Experience etc	Essential / Desirable	Method of Assessment
Education / Qualifications	First Aid Trained (Appointed Person with Outdoor Elements)	D	Application
	Full, clean driving licence with access to a vehicle for work purposes	E	Application
	Degree or qualification in conservation, environmental management or similar subject	D	Application/Interview
	Chainsaw Qualification	D	Application
	Ability to train adults and provide health and safety talks	E	Application/Interview
Skills / Experience	Good written and oral communication skills	E	Application/Interview
	Experience, knowledge and practical skills in forestry techniques	E	Application/Interview
	Experience with leading groups of adults, children and young people	D	Application/Interview
	Experience of using hand tools, brushcutters and strimmers	D	Application/Interview
	Experience of writing risk assessments	D	Application/Interview
	Team work experience	D	Application/Interview
	Good ICT skills	D	Application
	Awareness of Health and Safety	D	Application/Interview
	Experience with working with children and young people	D	Application/Interview

Miscellaneous	Flexibility and willingness to work alone or as part of a team	E	Application/Interview
	Commitment to personal and professional development	E	Application
	Good interpersonal skills	E	Interview
	Mature and responsible approach to safety, in particular with volunteers	E	Interview
	Able to independently manage workload and deliver agreed programme	E	Interview
	Enjoyment of outdoor working and woodland environment	E	Application/Interview