



Job Description

Job Title: Public Health Officer: Suicide Prevention

Job number:

Grade: K

Overall purpose of the job

The Public Health Officer will provide an integral role in enabling the directorate to work with a wide range of partners to successfully deliver suicide prevention initiatives .

Main accountabilities

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1.	Manage key pieces of public health development work, in line with local and national priorities and emerging legislation, to meet Public Health and Wellbeing Service Plans and national and local public health strategy relating to suicide prevention.
2.	Provide process redesign expertise to the Public Health team and be accountable for the planning, co-ordination, facilitation and monitoring of public health change or improvement projects; developing capability and capacity to embed service improvement tools and techniques supporting the continuous modernisation and redesign of traditional service.
3.	Identify opportunities to improve and/or simplify directorate processes and seek to remedy these through improved processes, compliance or coaching.
4.	Contribute to project planning within specific public health priority areas, ensuring that a clear and transparent plan is maintained and managed using project management methodology to track progress, in order to maintain control of delivering improved services using cost effective processes.
5.	Represent Public Health on a District /Borough level Health and Wellbeing Forum within Northamptonshire.
6.	Support health improvement initiatives through engaging clinicians, commissioners and local authority providers in new initiatives to change behaviour, increasing public awareness of risk factors and health promotion.
7.	Support health protection planning and the local public health response to major incidents, disease outbreaks or other public health incidents.
8.	Monitor changing guidance at a national and regional level, bring attention to the public health areas it will impact and tailor the public health programme according to the population need with the aim of reducing health inequalities.

The above is only an outline of the tasks, responsibilities and outcomes required of the role. You will carry out any other duties as may reasonably be required by your line manager. The job description and person specification may be reviewed on an ongoing basis in accordance with the changing needs of the organisation or the Public Health Directorate.

Person Specification

Qualifications, knowledge, skills and experience

Minimum level of qualifications required for this job

Qualifications Required	Essential/ Desirable
Educated to degree level in a relevant discipline or hold a professional qualification at a similar level or equivalent experience.	Essential
A formal qualification in or working towards a Public Health or related discipline.	Desirable
Project management training, such as Prince2 Practitioner Level or equivalent.	Desirable

Minimum levels of knowledge, skills and experience required for this job

Knowledge	Essential/ Desirable
Able to demonstrate a good understanding of NHS and local authority policy, statutory duties and responsibilities.	Essential
Able to demonstrate understanding of public health areas of responsibility and functions.	Essential
Able to demonstrate understanding of public health practice , health promotion and health care evaluation.	Essential
Able to demonstrate knowledge of evidence based public health practice.	Essential
Able to demonstrate knowledge of suicide prevention strategies.	Desirable
Able to demonstrate knowledge of organisations and partnerships tackling suicide in Northamptonshire.	Desirable
Skills	
Excellent oral and written communication and presentation skills (for a range of audiences from senior management to the media).	Essential
Sensible negotiator with practical expectation of what can be achieved	Essential
Excellent interpersonal and motivational skills with the ability to influence and negotiate.	Essential
Ability for presenting complex information to groups and in a simplified way	Essential
Computer literate.	Essential
The ability to manage and/or work on a number of concurrent projects.	Desirable
Able to act independently, with some guidance from line manager.	Desirable
Experience	
Able to demonstrate experience of working in NHS or local government cultures and structures.	Essential
Experience of working with health and/ or social care professionals to deliver service improvement.	Essential
Experience of full cycle experience of managing projects and leading task and finish groups.	Desirable